



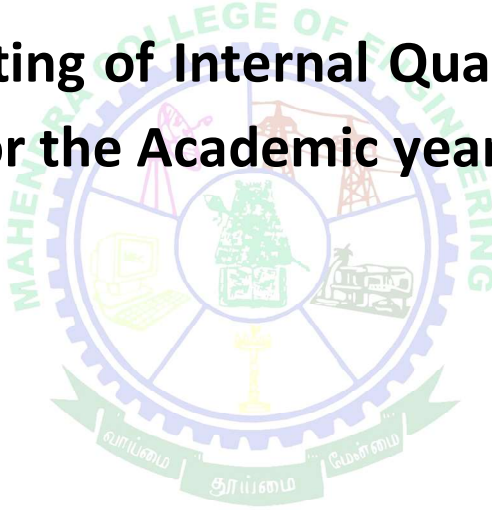
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Regular meeting of Internal Quality Assurance Cell (IQAC) for the Academic year 2023-2024





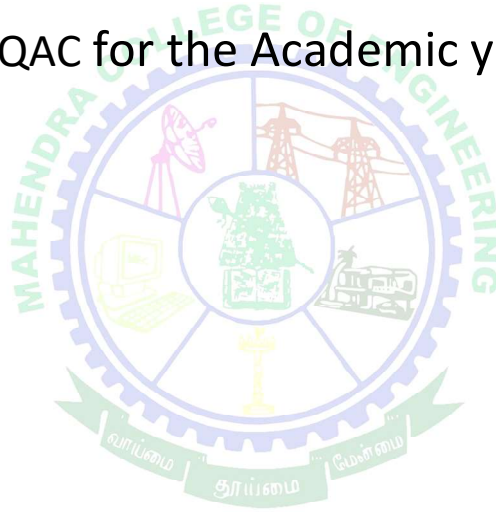
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28th Meeting of IQAC for the Academic year 2023-2024





MAHENDRA COLLEGE OF ENGINEERING
Salem-Campus, Attur Main Road, Minnampalli, Salem - 636 106



CIRCULAR

MCE/ACAD/IQAC/2023-24/1

DATE: 04/09/2023

The 28th meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 14.09.2023 in the Board Room by 10.00 am. All the Members of the committee are requested to attend the meeting.

Agenda for the Meeting

1. Review of the progress made by the events mentioned in the earlier agenda.
2. Plan of IIC activities
3. Review of the status of Institutional NAAC accreditations.
4. Academic Audit
5. Preparation of required data for AISHE, NIRF, and ARIIA participation
6. Placement activities
7. Review of conduction of Value added Course
8. Presentation of upcoming activities for Mahendra Community FM
9. Status of Energy, Environment, and Green Audits
10. Plan of upcoming NCC and NSS activities for the next quarter
11. Review of University Result
12. Statutory and non-statutory committees minutes
13. Plan of anti ragging, grievance, Women's awareness programmes
14. Any other matter of interest with the permission of the Chairperson.

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The Managing Director

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HoDs
A.O.

N. M. Suresh
Chairperson
4/9/23



N. M. Suresh
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Mahendra College of Engineering
Mahendra Salem Campus,
Minnampalli, SALEM - 636 10A
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Salem Campus, Minnampalli, Salem - 636 106



MINUTES OF 28th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 14/09/2023

Members Present:

S. No.	Name of the Member	Designation	Position
1	Dr.N.Mohanasundararaju	Principal	Chairperson
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator
4	Dr.V.Ponniyin Selvan	COE	Member
5	Dr.M.Suganthi	HoD - ECE	Member
6	Dr.H.Lilly Beulah	HoD - CSE	Member
7	Dr.R.Anand	HoD - EEE	Member
8	Dr.T.Akila	HoD-IT	Member
9	Dr.S. Rajalaxmi	HoD- Bio-Medical	Member
10	Dr.N.Thirumoorthy	Director-Placement & Training	Member
11	Mr.A.Abdul Aleem	Solvers India, Coimbatore	Employer
12	Mr. P.Govindaraju	Parent	Stake Holder
13	Mr.G.Selvadavidraj	IV Year Mechanical Student	Student Member



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Following Points were discussed and approved by the IQAC

Item No.	Discussions and recommendations	Target	Responsibility
1	Approval of Minutes of the previous IOAC Meeting: The Minutes of IQAC Meeting dated 16.05.2023 was presented and approved.	-	-
2	Action taken on the Minutes of the Previous Meeting: Action taken report on the minutes of the previous meeting was presented by the IQAC coordinator and approved by the IQAC members.	-	-
3	Institution Innovation Council (IIC) activities: Reviewed the events conducted during the fourth quarter.	1 st June to 31 st August 2023	All the HoDs & Faculty members
4	Preparation status of SSR for the Second cycle of NAAC Accreditation: Review of NAAC SSR preparation work is done and it is asked to complete the SSR preparation before 30.09.2023 for second cycle of Accreditation.	30.09.2023	All the HoDs & Faculty members
5	Academic Audit: Planned to conduct Academic Administrative Audit of the documents of Academic year on or before September 31, 2023	30.09.2023	All the HoDs & Faculty members
6	Participation in AISHE, NIRF and ARIIA: Chairperson requested the Heads of the Department to prepare the required data for the participation of Institution in AISHE, NIRF and ARIIA.	-	-
7	Training and Placement activities for the academic year 2023-24 was presented by the Placement Director	-	Placement Director
8	The Conduction of value added courses in the odd semester of the academic year is reviewed and members are satisfied with the performance of the departments. Further the Coordinator also insisted to conduct the value added courses for the even semester.	End of even semester	All the HoDs & Faculty members





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9	Upcoming activities for Mahendra community FM was presented by Station In charge	-	Dr.M.Suganthi HOD - ECE
10	Energy Audit Environment audit and green audits are conducted through external qualified Agency, Nature Science Foundation, Coimbatore	-	Dr.R.Anand HOD-EEE
11	Upcoming Activities for NCC and NSS was presented by respective co-coordinators for the next quarter	-	NCC and NSS co-ordinators
12	During the Even semester of the Academic Year 2022-2023 (R2017), university Results of different programmes were presented and discussed.	Continuous	All HoDs
13	Meetings of other Statutory and non-statutory committees will be conducted as per the given procedures.	Continuous	Conveners of Various Committees
14	Plan to conduct anti ragging, grievance, Women's awareness programmes for all the students as per the AICTE Guidelines.	Continuous	Conveners of Respected Committees
15	IQAC suggested inviting Alumni and arranging lectures on regular basis.	Continuous	All HoDs

The meeting ended with a vote of thanks by the IQAC Coordinator.

S. No.	Name of the Member	Designation	Role in IQAC	Signature
1	Dr.N.Mohanasundararaju	Principal	Chairperson	
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative	
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator	
4	Dr.V.Ponniyin Selvan	COE	Member	
5	Dr.M.Suganthi	HoD - ECE	Member	
6	Dr.H.Lilly Beulah	HoD - CSE	Member	
7	Dr.R.Anand	HoD - EEE	Member	
8	Dr.T.Akila	HoD-IT	Member	
9	Dr.S. Rajalaxmi	HoD- Bio-Medical	Member	
10	Dr.N.Thirumoorthy	Director-Placement & Training	Member	
11	Mr.A.Abdul Aleem	Solvers India,	Employer	




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		Coimbatore		
12	Mr. P.Govindaraju	Parent	Stake Holder	P. Govindaraju
13	Mr.G.Selvavidraj	IV Year Mechanical Student	Student Member	G. Selvidraj



N.V.
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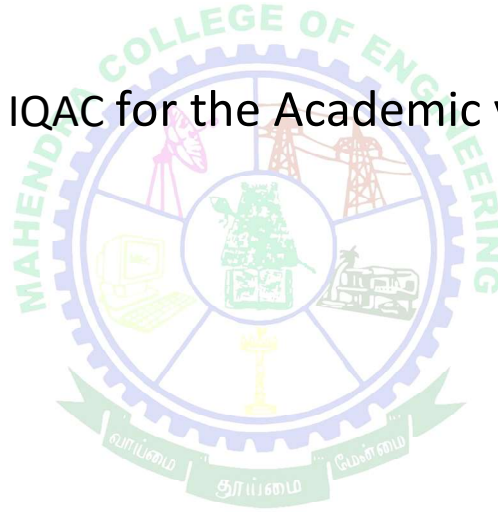
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29th Meeting of IQAC for the Academic year 2023-2024





MAHENDRA COLLEGE OF ENGINEERING
Salem-Campus, Attur Main Road, Minnampalli, Salem - 636 106



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MCE/ACAD/IQAC/2023-24/2

DATE: 08/12/2023

The 29th meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 20.12.2023 in the Board Room by 10.00 am. All the Members of the committee are requested to attend the meeting.

Agenda for the Meeting

1. Review of the progress made by the events mentioned in the earlier agenda.
2. Plan of IIC activities
3. Review of the status of Institutional data for NAAC SSR preparation
4. Research and Development Initiatives
5. Placement activities
6. Submission of Naan Mudhalvan – Niral Thiruvizha scheme projects
7. Review of MHRD AISHE Survey
8. Review of University Result
9. Encouraging student registration for NPTEL exams
10. Staff to publish journal and patent
11. Review of the NIRF India Ranking 2024
12. Appreciation of Staff members for STEM Contribution
13. Physical and Infra structure maintenance
14. Any other matter of interest with the permission of the Chairperson.

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N.M.
Chairperson
8/12/23



N.M.
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MINUTES OF 29th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 20/12/2023

Members Present:

S. No.	Name of the Member	Designation	Position
1	Dr.N.Mohanasundararaju	Principal	Chairperson
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator
4	Dr.V.Ponniyin Selvan	COE	Member
5	Dr.M.Suganthi	HoD - ECE	Member
6	Dr.H.Lilly Beulah	HoD - CSE	Member
7	Dr.R.Anand	HoD - EEE	Member
8	Dr.T.Akila	HoD-IT	Member
9	Dr.N.Thirumorthy	Director-Placement & Training	Member
10	Mr. P.Govindaraju	Parent	Stake Holder
11	Mr.G.Selvavidraj	IV Year Mechanical Student	Student Member



N.M. Jeyaraj
PRINCIPAL
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Mahendra Salem Campus,
Minnampalli, SALEM 636 106
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Following Points were discussed and approved by the IQAC

Item No.	Discussions and recommendations	Target	Responsibility
1	Approval of Minutes of the previous IOAC Meeting: The Minutes of IQAC Meeting dated 14.09.2023 was presented and approved.	-	-
2	Action taken on the Minutes of the Previous Meeting: Action taken report on the minutes of the previous meeting was presented by the IQAC coordinator and approved by the IQAC members.	-	-
3	Institution Innovation Council (IIC) activities: Reviewed the activities conducted during the Q1 & Q2 and for the forth coming Q3 & Q4. The Chair person congratulated the Institution for achieving a 4-star rating for the academic year 2022-23 from AICTE-MoE's Institution's Innovation Council (IIC).	1 st January to 31 st August 2024	All the HoDs & Faculty members
4	Review of the status of Institutional data for NAAC SSR preparation The IQAC coordinator viewed the status of SSR preparation work	AY 2023-24	All faculty members instructed through HoDs
5	Research and Development Initiatives: The IQAC discussed ongoing and upcoming research projects, emphasized fostering faculty and student involvement in research, and proposed collaboration with industry partners for enhanced innovation and funding opportunities.	AY 2023-24	All faculty members instructed through HoDs
6	Placement activities for the academic year 2023-24 was presented by the Placement Director	-	Placement Director
7	Planned to submit the maximum number of final-year student projects for funding under the Naan Mudhalvan - Niral Thiruvizha scheme.	30.01.2024	All the HoDs & Faculty members
8	Submission of MHRD AISHE Survey before March 2024	Before 15 th March 2024	Principal & all HoDs




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9	During the Even semester of the Academic Year 2022-2023 (R2021), university Results of different programmes were presented and discussed.	Continuous	All HoDs
10	IQAC insisted the Heads to encourage the students to register in NPTEL and write a exam to upgrade their knowledge	Continuous	All HoDs
11	Motivated staff members to apply a minimum of 1 journal and 1 patent per semester to strengthen their research profile	Continuous	All HoDs
12	Submission of NIRF India Ranking 2024 Report to be submitted before 3 rd January 2024	Before 3 rd January 2024	Principal & NIRF Coordinator
13	Staff members who contributed for STEM sessions were appreciated for their contributions	AY 2023-24	All the HoDs & Faculty members
14	<p>Physical and Infra structure maintenance</p> <p>It includes both academic and non-academic spaces that support the teaching learning process that includes Class rooms, Laboratories, Libraries Play ground, sports facilities, admin and support areas</p> <p>Discussion about the regular maintenance works for facilitation of the longevity of infrastructures that will provide with a conducive and safe learning environment.</p> <p>The regular maintenance works lie Routine cleaning, Periodic Services, renovation and upgrades, landscaping and safety inspections</p>	Continuous	All faculty members instructed through HoDs and Principal




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The meeting ended with a vote of thanks by the IQAC Coordinator.

S. No.	Name of the Member	Designation	Role in IQAC	Signature
1	Dr.N.Mohanasundararaju	Principal	Chairperson	
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative	
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator	
4	Dr.V.Ponniyin Selvan	COE	Member	
5	Dr.M.Suganthi	HoD - ECE	Member	
6	Dr.H.Lilly Beulah	HoD - CSE	Member	
7	Dr.R.Anand	HoD - EEE	Member	
8	Dr.T.Akila	HoD-IT	Member	
9	Dr.N.Thirumoorthy	Director-Placement & Training	Member	
10	Mr. P.Govindaraju	Parent	Stake Holder	
11	Mr.G.Selvadavidraj	IV Year Mechanical Student	Student Member	




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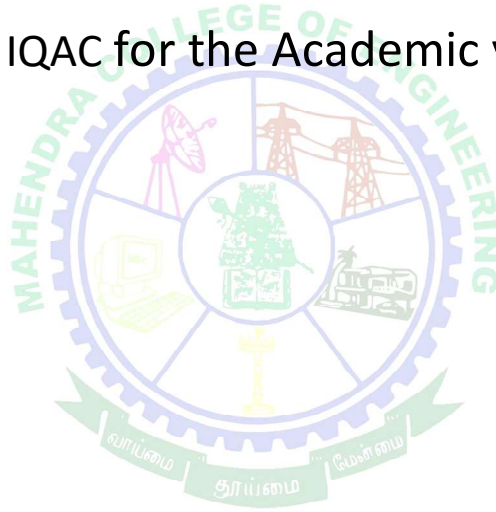
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30th Meeting of IQAC for the Academic year 2023-2024





MAHENDRA COLLEGE OF ENGINEERING
Salem-Campus, Attur Main Road, Minnampalli, Salem - 636 106



CIRCULAR

MCE/ACAD/ IQAC/2023-24/3

DATE: 12/04/2024

The 30th meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 25.04.2024 in the Board Room by 10.00 am. All the Members of the committee are requested to attend the meeting.

Agenda for the Meeting

1. Review of the progress made by the events mentioned in the earlier agenda.
2. Plan of IIC activities
3. Academic Audit
4. Industry-Academic Collaborations.
5. Placement activities
6. Appreciation regarding selection of two Naan Mudhalvan - Niral Thiruvizha projects
7. Faculty Participation
8. Students' activities
9. Submission of proposals for funding
10. Review of University Result
11. Physical and Infra structure maintenance
12. Any other matter of interest with the permission of the Chairperson.

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N.M. Jeyaraj
Chairperson
12/4/24



N.M. Jeyaraj
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Minnampalli, SALEM 636 106
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Salem Campus, Minnampalli, Salem - 636 106



MINUTES OF 30th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 25/04/2024

Members Present:

S. No.	Name of the Member	Designation	Position
1	Dr.N.Mohanasundararaju	Principal	Chairperson
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator
4	Dr.V.Ponniyin Selvan	COE	Member
5	Dr.M.Suganthi	HoD - ECE	Member
6	Dr.H.Lilly Beulah	HoD - CSE	Member
7	Dr.R.Anand	HoD - EEE	Member
8	Dr.T.Akila	HoD-IT	Member
9	Dr.S. Rajalaxmi	HoD- Bio-Medical	Member
10	Dr.N.Thirumorthy	Director-Placement & Training	Member
11	Mr. P.Govindaraju	Parent	Stake Holder
12	Mr.G.Selvavidraj	IV Year Mechanical Student	Student Member



N.M. Jeyaraj
PRINCIPAL
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Mahendra Salem Campus,
Minnampalli, SALEM 636 106
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Following Points were discussed and approved by the IQAC

Item No.	Discussions and recommendations	Target	Responsibility
1	Approval of Minutes of the previous IQAC Meeting: The Minutes of IQAC Meeting dated 20.12.2023 was presented and approved.	-	-
2	Action taken on the Minutes of the Previous Meeting: Action taken report on the minutes of the previous meeting was presented by the IQAC coordinator and approved by the IQAC members.	-	-
3	Institution Innovation Council (IIC) activities: Reviewed the activities conducted during Q3 & Q4 and complete the Q3 & Q4 activities on or before 31.08.2024.	2 nd May to 31 st August 2024	All the HoDs & Faculty members
4	Academic Audit: It was proposed to conduct Academic Administrative Audit of the documents of Academic year on or before December 31, 2023	31.12.2023	All the HoDs & Faculty members
5	Industry-Academic Collaborations: The IQAC emphasized strengthening industry-academic collaborations through MoUs, industrial visits, expert lectures, internships, and faculty-industry research partnerships to enhance student learning and employability.	AY 2023-24	All faculty members instructed through HoDs
6	Placement activities including training, assessments for the academic year 2023-24 was presented by the Placement Director	-	Placement Director
7	IQAC appreciated the selection of two Naan Mudhalvan - Niral Thiruvizha projects among Tamil Nadu's top 1000 on 12.03.2024 and emphasized continued support for innovation and research.	-	All the HoDs & Faculty members
8	Faculty Participation: HoDs were recommended to depute their faculty members to attend the programme (FDPs, Seminars, Workshops, etc.)	Continuous	All the HoDs



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	organized by other institutions for inculcation and up gradation of technical knowledge on par with industrial standards.		
9	Students' activities: Directed to organize Programme like NSS activities, Sports, cultural activities, etc.	Continuous	All the HoDs
10	Submission of proposals for funding: It is encouraged to submit the proposals by the faculty members for various funding agencies for seminar grant, research grant, etc.	Continuous	All the HoDs
11	University results of different programmes in Odd semester of the Academic Year 2023 - 24 were presented and discussed.	Continuous	All HoDs
12	Physical and Infra structure maintenance It includes both academic and non-academic spaces that support the teaching learning process that includes Class rooms, Laboratories, Libraries Play ground, sports facilities, admin and support areas Discussion about the regular maintenance works for facilitation of the longevity of infrastructures that will provide with a conducive and safe learning environment. The regular maintenance works lie Routine cleaning, Periodic Services, renovation and upgrades, landscaping and safety inspections	Continuous	All faculty members instructed through HoDs and Principal



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The meeting ended with a vote of thanks by the IQAC Coordinator.

S. No.	Name of the Member	Designation	Role in IQAC	Signature
1	Dr.N.Mohanasundararaju	Principal	Chairperson	<i>N.M.</i>
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative	<i>Dr. Sivakumar</i>
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator	<i>S. Balamurugan</i>
4	Dr.V.Ponniyin Selvan	COE	Member	<i>V. Selvan</i>
5	Dr.M.Suganthi	HoD - ECE	Member	<i>M. Suganthi</i>
6	Dr.H.Lilly Beulah	HoD - CSE	Member	<i>H. Beulah</i>
7	Dr.R.Anand	HoD - EEE	Member	<i>R. Anand</i>
8	Dr.T.Akila	HoD-IT	Member	<i>T. Akila</i>
9	Dr.S. Rajalaxmi	HoD- Bio-Medical	Member	<i>S. Rajalaxmi</i>
10	Dr.N.Thirumoorthy	Director-Placement & Training	Member	<i>N. Thirumoorthy</i>
11	Mr. P.Govindaraju	Parent	Stake Holder	<i>P. Govindaraju</i>
12	Mr.G.Selvavidraj	IV Year Mechanical Student	Student Member	<i>G. Selvidraj</i>



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